

Decision Recording Form

Decision determined at Cabinet meeting
on 4 September 2018



Cabinet members present:

Marvin Rees

Councillor Nicola Beech, Cabinet Member with responsibility for Spatial Planning and City Design

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance

Councillor Kye Dudd, Cabinet Member with responsibility for Energy, Waste and Regulatory Services

Councillor Helen Godwin, Cabinet Member for Women, Children and Young People, and Lead Member for Children's Services

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care

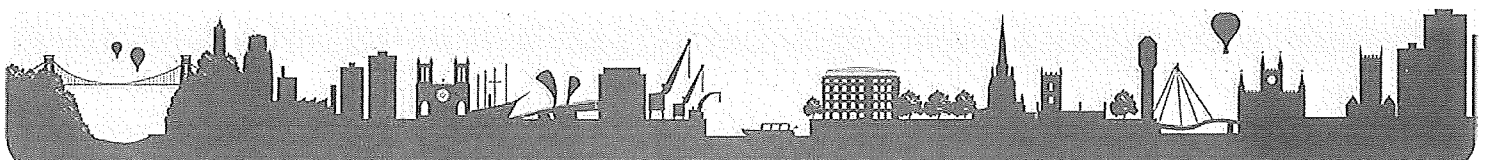
Councillor Anna Keen, Cabinet Member with responsibility for Education and Skills

Councillor Paul Smith, Cabinet Member with responsibility for Housing

Councillor Mhairi Threlfall, Cabinet Member with responsibility for Transport and Connectivity

Apologies:

Councillor Asher Craig, Deputy Mayor with responsibility for Communities (Public Health, Public Transport, Libraries, Parks), Events and Equalities



Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Bristol Arena (agenda item 9)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	<p>Decision taken</p> <p>Based on the information contained within the reports and due to the scale of potential benefits of an alternative scheme on Temple Island, which had been prepared and soft market tested by the Council, it was agreed to proceed with the alternative scheme.</p> <p>1. The Council resolved not to progress further with the proposed Arena on Temple Island and to take all steps necessary and incidental to the cessation of that project.</p> <p>2. The Council would continue to work with partners to develop an alternative mixed use scheme for the Temple Island site, with a view to bringing a worked up proposal(s) back to cabinet in due course. Ideally, any proposal should include the following uses:</p> <ul style="list-style-type: none"> a. Conference Centre and 4 or 5* hotel facility; b. Commercial space with the supporting retail offer; c. Residential units, including a policy compliant level of affordable housing. <p>3. The Council would develop a business case for the re-allocation to other projects of the £53m Economic Development Fund (EDF) money earmarked for the Arena project. Such business case to be submitted for approval to the West of England Local Enterprise Partnership at the earliest opportunity.</p>	
(e)	<p>Exempt Information?</p> <p>Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	

(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1) 26 public statements 2) 5 public questions (a verbal reply was given by the relevant Cabinet Member/Mayor at the meeting or will be sent in writing if not present) 3) 6 Councillor statements 4) 7 Councillor questions (a written reply had been given by the relevant Cabinet Member/Mayor prior to the meeting) 5) 4 Councillor questions (as time had run out for public forum a written reply would be provided following the meeting) 6) The equalities impact assessment appended to the report.
(h)	<p>Reason for decision:</p> <p>As set out in the report.</p>

Signed :  Date : 10/9/2018

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Western Gateway Shadow Sub-national Transport Body (agenda item 10)
(b)	Ward:	All Wards
(c)	Declarations of interest:	None
(d)	Decision taken	<p>Cabinet:</p> <ol style="list-style-type: none"> 1. Approved Bristol City Council's participation in a Sub-national Transport Body. 2. Noted progress on developing the Sub-national Transport Body prospectus and the emerging transport priorities (Appendix A). 3. Agreed to enter into a Heads of Terms and Constitution agreement with other Transport Authorities (Appendix I.2). 4. Appointed the Cabinet Member for Transport and Connectivity to represent the Council on the Shadow Subnational Transport Body's Partnership Board and the Cabinet Member for Spatial Planning and City Design as nominated deputy. 5. Authorised the Director of Transport to represent the Council on the Shadow Sub-national Transport Senior Officer Group.
(e)	Exempt Information?	Open
(f)	Decision made in exempt session?	No

(g)	Additional information at the meeting/documents taken into account: No items of public forum were received.
(h)	Reason for decision: As set out in the report.

Signed : *Mhairi Threlfall* Date : *16/9/2018*

Councillor Mhairi Threlfall, Cabinet Member with responsibility for Transport and Connectivity

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Redcliffe Corridor Improvements - Local Growth Fund Bid (agenda item 11)
(b)	Ward:	Central
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: 1. Approved the submission of an Outline Business Case to the Local Enterprise Partnership's Local Growth Fund for £3.25m of funding to make changes to the highway along the Redcliffe Corridor 2. Approved the development of the preliminary design of a preferred option for the highway changes and delegate authority to the Executive Director for Growth and Regeneration to approve the preferred Highway layout option in consultation with the Executive members for Transport and Connectivity; Strategic Planning and City Design; Housing. 3. Delegated authority to prepare and submit a Full Business Case for the preferred option to the Local Enterprise Partnership's Local Growth Fund to the Executive Director for Growth and Regeneration in consultation with the Executive members for Transport and Connectivity ; Strategic Planning and City Design; Housing. 4. Noted that if funding is approved, the decision to accept and give effect to the funding will be brought back to Cabinet	
(e)	Exempt Information? Open	

(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) There were no items of public forum. 2) The equalities impact assessment
(h)	Reason for decision: As set out in the report.

Signed : Mhairi Threlfall Date : 10/09/2018

Councillor Mhairi Threlfall, Cabinet Member with responsibility for Transport and Connectivity

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Redcliffe Bascule Bridge Refurbishment (agenda item 12)
(b)	Ward:	Central
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet agreed to spend the remainder of the approved allocation £3.00m (PL09), and to delegate to the Executive Director Growth and Regeneration approval to commission contractors and undertake the work in consultation with the Cabinet Member for Transport.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: There were no items of public forum	
(h)	Reason for decision: As set out in the report.	

Signed : *Mhairi Threlfall* Date : *10/09/2018*

Councillor Mhairi Threlfall, Cabinet Member with responsibility for Transport and Connectivity

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Chocolate Path River Wall Stabilisation (agenda item 13)
(b)	Ward:	Hotwells and Harbourside
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: 1. Approved the spend for the remainder of the approved budget to undertake the (4.42m) full stabilisation works required for the complete extent of the Chocolate Path Wall. 2. Noted that the structural condition of the whole river wall continues to get worse and that there remains an urgent need for the full amount of funding sought (4.42m), for full repair and stabilisation of Chocolate Path throughout. 3. Delegated to the Executive Director Growth and Regeneration, in consultation with the Cabinet Member for Transport and Connectivity, the authority to procure contractors to carry out all works identified in Appendix A.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	

(g)	Additional information at the meeting/documents taken into account: 1) One public statement
(h)	Reason for decision: As set out in the report.

Signed : *Mhairi Threlfall* Date : *11/09/2018*

Councillor Mhairi Threlfall, Cabinet Member with responsibility for Transport and Connectivity

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Procurement of Hard Facilities Management servicing and maintenance contract (non-housing property portfolio) (agenda item 14)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: 1. Approved the procurement of single contract for the provision of Mechanical & Electrical (M&E) and Building Fabric servicing and repairs. 2. Delegated approval for the award of the contract to the Executive Director for Communities, in consultation with the Cabinet Member.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1) The equalities impact assessment 2) Consultation responses	

(h)	Reason for decision: As set out in the report.
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Signed :  Date : 10/9/2018

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Procurement of external Security Services (agenda item 15)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: 1. Approved the proposals set out in the report for the provision of external security and the commencement of a tendering process for BCC external Security Services provision. 2. Delegated to the Executive Director for Communities, in consultation with the Cabinet Member, authority to determine the procurement approach and subsequent award of contract. 3. Noted that the contract would be flexible and that the intention is to undertake further work to ensure that the most efficient way of delivering security for the council is achieved, with the capacity to scale up and down according to need.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	

(g)	Additional information at the meeting/documents taken into account: 1) One public question (a verbal reply was given by the Mayor/relevant Cabinet Member at the meeting) 2) The equalities impact assessment
(h)	Reason for decision: As set out in the report.

Signed :  Date : 10/9/18

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance

Deadline date for Call-in referral 5 September 2018

(a)	Subject:	Enhancement of six of the Ardagh Tennis Courts (agenda item 16)
(b)	Ward:	Bishopston and Ashley Down
(c)	Declarations of interest: None	
(d)	Decision taken Subject to a final decision being made on the CAT and its lease conditions: Authority was delegated to the Executive Director: Communities in consultation with the Cabinet Member for Sport to initiate a procurement process and award the contract for construction works for the Ardagh tennis courts.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1) One Councillor statement 2) The consultation responses 3) Equalities impact assessment 4) Public forum received at the Cabinet meeting of 5 th June	
(h)	Reason for decision: As set out in the report.	

Signed :  Date : 12/9/18

Councillor Kye Dudd, Cabinet Member with responsibility for Energy, Waste and Regulatory Services

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Environmental Enforcement Concession Procurement (agenda item 17)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: 1. Agreed that a clean streets strategy building on the achievements and learning to date would be developed by the Neighbourhood Services Team and approved by the Executive Director for Communities in consultation with the Cabinet Member with responsibility for Energy, Waste and Regulatory Services. 2. Approved a procurement process for an environmental enforcement concession service. 3. Delegated to the Executive Director for Communities in consultation with the Cabinet Member with responsibility for Energy, Waste and Regulatory Services the decision as to whether to pursue a multi-authority approach or Bristol City Council procuring the service on its own. 4. Delegated to the Executive Director for Communities in consultation with the Cabinet Member with responsibility for Energy, Waste and Regulatory Services the authority to enter into a contract for an environmental enforcement concession for a period of four years.	
(e)	Exempt Information? Open	

(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) One Councillor question (a written response would be provided following the meeting as the Councillor was not present) 2) The equalities impact assessment
(h)	Reason for decision: As set out in the report.

Signed :  Date : 12/9/13

Councillor Kye Dudd, Cabinet Member with responsibility for Energy, Waste and Regulatory Services

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Bristol Heat Networks – 2018 update on progress and proposed expansion (agenda item 18)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	

(d) Decision taken

Cabinet:

1. Approved the allocation of £2 million of Prudential Borrowing and reallocation of £4.5 million of City Centre Phase 1 heat network Prudential Borrowing for the further expansion of the council's heat network.
2. Delegated authority to the Executive Director responsible for the Energy Service, in consultation with the Cabinet Member for Energy, the Cabinet Member for Finance, the Chief Finance Officer and the Monitoring Officer, to apply for and accept any government revenue and capital grant funding where available (including Heat Network Investment Project (HNIP) capital grant funding from the Department of Business, Energy & Industrial Strategy (BEIS), European Regional Development Fund (ERDF) and Heat Network Delivery Unit (HNDU) funding) and, where grant funding has been successfully applied for, this would constitute additional capital funding over and above the Prudential Borrowing sought within this Cabinet report and dedicated to the heat network.
3. Delegated authority to the Executive Director responsible for the Energy Service, in consultation with the Cabinet Member for Energy, the Chief Finance Officer and the Monitoring Officer, to determine the appropriate delivery model with potential investment partners should opportunities arise as part of the City Leap Prospectus.
4. Delegated authority to the Executive Director responsible for the Energy Service, in consultation with the Cabinet Member for Energy, the Chief Finance Officer and the Monitoring Officer, to carry out potential enabling works, with prospective funding appropriately identified from the funding approved by this Cabinet Report in order to future proof the infrastructure for potential cross border strategic heat networks, should such opportunities arise.
5. Delegated authority to the Executive Director responsible for the Energy Service to approve all necessary operational decisions associated with delivering the council's heat network expansion programme, including signing of heat connection agreements with customers.
6. Delegated authority to the Executive Director responsible for the Energy Service, in consultation with the Cabinet Member for Energy, the Chief Finance Officer and the Monitoring Officer, to undertake and approve the procurement of all goods, works and services referenced in paragraphs 22 to 55 of Appendix A to the Cabinet Report.

(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: There were no items of public forum.
(h)	Reason for decision: As set out in the report.

Signed :  Date : 12/9/18

Councillor Kye Dudd, Cabinet Member with responsibility for Energy, Waste and Regulatory Services

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Creation of the Housing Company (agenda item 19)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	

(d) Decision taken

Cabinet:

1. Approved the Detailed Business Case to establish a local housing company, a Housing Trading Company (HTC) to carry out housing development,
2. Approved the governance arrangements recommended in the Detailed Business Case, and specifically the establishment of the Housing Trading Company (HTC) registered as a company limited by shares .
3. Authorised the Executive Director Growth & Regeneration, in consultation with Service Director Finance, Director Legal and Democratic Services and the Deputy Mayor for Finance, Governance and Performance to determine the appropriate shareholder for the HTC , approve the Articles of Association, Shareholder Agreement and reserved matters for the company, registration of the company and recruitment of the independent non-executive directors and such other matters and agreements as are required in order to enable the establishment and ongoing operation of the company.
4. Approved the initial Business Plan for the HTC which will allow it to commence operations.
5. Noted that a separate report will be brought forward at a later date to consider the benefits of establishing a Housing Investment Company to hold new homes.
6. Authorised the Executive Director Growth & Regeneration in consultation with the Cabinet Member for Housing and the Service Director Finance to approve the transfer of land at Romney House, Lockleaze and the Baltic Wharf Caravan Club site to the HTC on terms to be agreed.
7. Approved the drawdown of up to £250k in 2018/19 of existing capital budget provision to fund the set-up of the company and authorise the Executive Director Growth & Regeneration in consultation with the Service Director Finance, Service to secure sufficient PWLB borrowing [not expected to exceed £10m] to on-lend to the HTC to enable it to deliver its HTC Business Plan.
8. Authorised the Service Director Legal Services in consultation with Deputy Mayor for Finance, Governance and Performance to establish and implement a process for the selection and appointment (and appropriate training) of Directors to the Board of the HTC.

(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) Three public statements 2) Two public questions (a verbal reply was given by the Mayor/relevant Cabinet member at the meeting) 3) Two Councillor statement 4) One Councillor question (a verbal reply was given by the Mayor/relevant Cabinet member at the meeting) 5) The equalities impact assessment
(h)	Reason for decision: As set out in the report.

Signed :  Date : 10/9/18

Councillor Paul Smith, Cabinet Member with responsibility for Housing

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Alderman Moores HRA New Build Development (agenda item 20)
(b)	Ward:	Bedminster
(c)	Declarations of interest:	None
(d)	Decision taken	<p>Cabinet:</p> <ol style="list-style-type: none"> 1. Agreed that the council enter into a maximum fixed price contract with Willmott Dixon at Alderman Moore's site for the construction of 133 new mixed tenure blind homes and delegated authority to the Executive Director (Communities) to conclude legal formalities and manage the contract including any savings which might arise during the construction phase. 2. Approved the financial and funding arrangements as set out in this report as follows:- <ul style="list-style-type: none"> • Maximum Total scheme costs (council and sales and includes Contingency) - £24.14m • Income from sales (and anticipated RHI payments) - £19.4m • Total residual investment required by HRA - £4.74m 3. Agreed the use of £2.9m (30%) of 1-4-1 RTB receipts towards the cost of constructing the council units plus a proportion of the infrastructure costs. In overall terms, the use of RTB receipts results in a net cost to the HRA of £1.84m. 4. Approved the development of a Management Company to look after the estate post completion and delegated authority to Executive Director (Communities) in consultation with the Service Director of Legal and Democratic Services and the relevant Cabinet Member to agree the details 5. Agreed that an incentivisation agreement with Wilmot Dixon is developed and entered in to and to delegated authority to Executive Director (Communities) to agree the details of the payment structure in consultation with the relevant Cabinet Member.

(e)	<p>Exempt Information?</p> <p>Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ul style="list-style-type: none"> 1) There were no items of public forum 2) Consultation responses 3) Equalities impact assessment
(h)	<p>Reason for decision:</p> <p>As set out in the report.</p>

Signed :  Date : 10/9/18

Councillor Paul Smith, Cabinet Member with responsibility for Housing

Deadline date for Call-in referral 11 September 2018

(a)	Subject:	Governance Review Action Plan - Bristol City Council Companies (agenda item 21)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	<p>Decision taken</p> <p>1. Cabinet noted:</p> <ul style="list-style-type: none"> - The key recommendations of the governance review undertaken in 2017 with respect to the companies which the council has an interest in. (Outlined in Appendix A1 and A2) - The Council's action plan (Appendix A2) which responds to the recommendations. - That changes have been made to the companies' Articles of Association and Shareholders' Agreement, including the revision of the reserved matters by which the council exercises control of the companies (Appendix A3) - The revised Shareholder Group Terms of Reference, which have already been adopted (Appendix A4). - The intention to revise the Code of Practice for the Governance of Council Interests in Companies in line with the implementation of the governance review. <p>2. Cabinet approved an earmarked envelope of £350,000 pa (for 18/19 and 19/20 onwards), to provide the resources required within the MTFP from 19/20 onward to strengthen the governance as outlined in the action plan and ensure the council can support an efficient and effective client and shareholder liaison function.</p>	
(e)	<p>Exempt Information?</p> <p>Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	

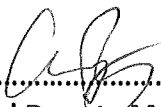
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) One Councillor question (a reply will be sent in writing as the Councillor was not present)
(h)	Reason for decision: As set out in the report.

Signed :.......... Date : *10/4/2018*.....

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance

Deadline date for Call-in referral 11 September 2018


(a)	Subject:	Bristol Energy Operational Plan 2018/19 (agenda item 22)
(b)	Ward:	All Wards
(c)	Declarations of interest:	None
(d)	Decision taken	Cabinet: Approved the proposed 2018/19 variation to the existing approved Bristol Energy business plan (agreed by cabinet in January 2017).
(e)	Exempt Information?	Fully exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
(f)	Decision made in exempt session?	Yes
(g)	Additional information at the meeting/documents taken into account:	There was one public statement.
(h)	Reason for decision:	As set out in the report.

Signed :  Date : 10/9/2018

Designated Deputy Mayor with responsibility for Finance, Governance and Performance

(a)	Subject:	2018/19 Period 3 Forecast Outturn Report for Noting (non-key decision) (agenda item 23)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	<p>Decision taken</p> <p>Cabinet:</p> <ol style="list-style-type: none"> 1. Noted the £7.5m general fund revenue pressures being reported, predominantly within Adult Social Care, and that action will be required to understand the drivers, the potential opportunities, risks and impact of any mitigation plans developed. 2. Noted that a decision on the allocation of the Adult Social Care Grant as announced in the Final Local Government Finance Settlement of £1.268m will be part of the period 4 report. 3. Agreed that the one-off additional section 31 grant in 2018/19 totalling £5m received relating to the change in methodology for calculating entitlement for small business rate relief will be held in abeyance and allocation will be reviewed following the outcome of actions taken to reduce the overspend as noted above. 4. Noted the current forecast position with regard to the Housing Revenue Account and Public Health Accounts. 5. Noted the current budget pressures being reported within the High Needs block within the DSG and that action will be required to understand the drivers, the potential opportunities, risks and impact in any mitigation plans developed. 6. Noted current forecast for capital expenditure, and that an updated position, following the outcome of the programme reviews will be reported for the Period 4 monitoring report. 7. Noted the roll forward of 2017/18 unspent capital budgets into 2018/19 pending further review as part of the 2019/20 budget process, as detailed in Appendix A Table 4. 	

(e)	Exempt Information? None
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: There was one Councillor statement.
(h)	Reason for decision: As set out in the report.

Signed :  Date : 10/9/18

Designated Deputy Mayor with responsibility for Finance, Governance and Performance